

M Corp's Five-Day FISCAL Training Service Helps You Get The Most Out of FISCAL

Because ERP systems are new to many state department employees, this five-day training class emphasizes the fundamentally different perspective end users will need to know in order to successfully transact in a system that integrates budgeting, accounting, procurement, and asset management functionality across one common platform. For departments which are "live" in FISCAL, we encourage participants to bring real-world examples and problems for discussion.

Day 1: (It is recommended that anyone attending another class also attends this overview class)

- Overview of an ERP and how it impacts your organization.
- Impacts on business process and the organization: best practices and business process modeling.
- Req. to Check Model and its impact on each administrative unit.

- Understanding each module and its impact on other modules
- Finding information and data sources in FISCAL
- Budget journals and ledgers
- Running reports, queries, and on-screen views
- Necessary real-world Excel tips and valuable formulas to know

Day 2: Requisitions and Purchase Orders

- Overview of administrative requirements
- Mapping of FISCAL functionality to administrative requirements
- Supplier Management
- Requisitions
- Purchase Orders

A Post-Deployment Plan should be created to track the items which need to be completed after go-live... Remaining flexible, while tracking the processes will get you through the initial post-deployment time.

Day 3: Other Procurement and Business Service Activities

- Overview of administrative requirements
- Mapping of FI\$Cal Functionality to administrative requirements
- Procurement contracts
- Solicitation events
- Receiving
- Annual reports
- P-Card
- Other requirements (telecommunications, direct transfer procurements: PIA, etc.)
- Assets

Day 4: Accounts Payable and Accounts Receivable

- Overview of administrative requirements
- Mapping of FI\$Cal functionality to administrative requirements
- AP: Maximizing direct charges
- AR
- Tips and Tricks

Day 5: GL, ORF, Cash, MEC

- Overview of administrative requirements
- Mapping of FI\$Cal functionality to administrative requirements
- GL
- ORF/Cash
- PFA
- Allocation
- Reconciliations
- MEC
- Tips and tricks

Optional Overview of Fundamentals and Features of Government Accounting Differences

- Definition, Uses, and Purposes of Accounting
- GAAP and general modifications in California
- Basic Transaction Elements and T Accounts, Double Entry Accounting
- Different Bases of Accounting
- Fund Accounting
- Cash Accounting
- General Ledgers used in FI\$Cal
- Reconciliations and Tie-Points for Year-End Reports
- System Generated Entries: When You Should Override Them and How



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